



MEMBER DEVELOPMENT PANEL

WEDNESDAY 2 JULY 2008

7.30 PM

PANEL AGENDA (STANDARDS)

**COMMITTEE ROOM 6,
HARROW CIVIC CENTRE**

MEMBERSHIP (Quorum 3)

Chair: Councillor Jean Lammiman

Councillors:

Paul Osborn

**B E Gate
Phillip O'Dell**

Reserve Members:

**1. Mrs Myra Michael
2. Mrs Vina Mithani**

**1. Keeki Thammaiah
2. David Perry**

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

**Contact: Damian Markland, Democratic Services Officer
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NOTE FOR THOSE ATTENDING THE MEETING:

**IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING. IT
WILL BE COLLECTED FOR RECYCLING.**

HARROW COUNCIL

MEMBER DEVELOPMENT PANEL

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AGENDA - PART I

1. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

3. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in Part 1 of Schedule 12A to the Local Government Act 1972.

Enc. 4. **Minutes:** (Pages 1 - 4)

That the minutes of the meeting held on 15 April 2008 be taken as read and signed as a correct record.

5. **Public Questions:**

To receive questions (if any) from local residents or organisations under the provisions of Committee Procedure Rule 19 (Part 4B of the Constitution).

6. **Petitions:**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 16 (Part 4B of the Constitution).

7. **Deputations:**
To receive deputations (if any) under the provisions of Committee Procedure Rule 17 (Part 4B of the Constitution).
8. **Update on Roffey Park Institute Pilot Coaching Programme:**
Verbal update.
9. **Update on Member Development since last meeting:**
Verbal update.
10. **Draft Training Needs Analysis Questionnaire:**
Verbal update.
- Enc. 11. **Member Development Programme:** (Pages 5 - 10)
Report of the Director of People, Performance and Policy.
12. **Proposals for Adoption of IDeA Member Development Charter:**
Verbal update.
13. **Induction Programme - Updating for 2010:**
Verbal update.
14. **Any Other Urgent Business:**
Which cannot otherwise be dealt with.

AGENDA - PART II - Nil